



Top 10 Things Every Family Needs to Know!

Welcome to Camp Spark! We're excited to spend the summer with your family. Before your first day, please review these important reminders.

- 1. Bring a Lunch Every Day** Every camper must bring a packed lunch each day. If your child forgets their lunch, a replacement will be provided from our snack bar and a **\$15 charge** will be added to your account.
- 2. Arrive During Drop-Off Time** Morning drop-off is **7:45-9:00 a.m.** For safety reasons, campers cannot be dropped off after 9:00 a.m. except in special circumstances approved by the camp.
- 3. Pick Up During Designated Hours** Summer Camp pick-up is **4:00-6:00 p.m.** Intercessory Camp pick-up is **3:00-6:00 p.m.** Our doors remain locked outside of drop-off and pick-up times to help keep campers safe. (any concerns Please talk with Camp Director ahead of time)
- 4. Camp Shirts Are Required for Field Trips** Camp shirts must be worn on all off-site field trip days for easy identification and camper safety. If your child arrives without a camp shirt on a required day, one will be provided and **\$10** will be charged to your account.

5. Wear the Right Shoes Closed-toe, closed-heel shoes are required every day. On water days, please send your camper wearing Crocs or flip-flops and pack a towel and dry clothes.

6. Stay Connected Through Brightwheel Brightwheel is our primary form of communication. Please:

- Enable notifications.
- Read your messages regularly.
- Check Brightwheel for schedules, updates, field trips, and emergency notifications.

7. Tuition Is Paid in Advance

Weekly tuition is drafted automatically each **Friday before** your child's week of attendance.

A **\$10 late fee** is added beginning Monday if payment is unsuccessful.

8. Label Everything

Please label lunches, water bottles, towels, backpacks, clothing, and camp shirts with your child's name. Camp Spark cannot be responsible for lost or misplaced belongings.

9. Leave Electronics at Home

Camp Spark has a **No Device Policy**. Phones, tablets, smart watches, and other electronic devices must remain in backpacks during camp. If they're used during the day, staff will hold them until dismissal.

10. We Close Promptly at 6:00 p.m.

Please arrive on time for pickup.

Late fees are:

- **6:01-6:10 p.m.: \$20**
 - **6:11-6:20 p.m.: Additional \$20**
 - **After 6:20 p.m.: \$1 per minute**
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We Can't Wait to See You!

Thank you for choosing Camp Spark! Our mission is to provide **safe and excellent childcare that makes a difference.** We look forward to helping your camper learn, grow, build friendships, and have an unforgettable experience this year. If you have any questions, our staff is always happy to help. Welcome to the Camp Spark family!